# TUITION PAYMENTS

SHINING STARS AT FOUNT OF LIFE

USING VANCO FOR TUITION PAYMENTS

CURRENT AS OF AUGUST 2022



## START BY GOING TO THE FOUNT OF LIFE (FOL) WEBSITE AT:

### HTTPS://WWW.FOUNTOFLIFE.COM/

### For Shining Stars parents, click on



### You will be presented with this:

line Payment		
		View Mobile Site Return to our Home Pag
Payments		
Shinin	g Stars at Fount of Life	Email Address:
6	650 Omaha Bivd.	Password:
Colora	ado Springs, CO 80915	
Welcome to the Shining Stars I	earning Center electronic payment portal.	Forgot your Email Address or Password?
If you've already created a profile,	please "Log In" on the right, otherwise continue.	
Tuition Payments:	0.00	Create Your Online Profile
Playground Equipment Donations:	0.00	
Total	\$0.00	Create Profile
Payment Frequency:	Choose One 🗸	
What is a recurring payment?		
A recurring payment is a payment set up to o	occur automatically on a regularly scheduled basis.	
Why set up a recurring payment?		
The recurring payment option is an automate over an extended period of time. With recurri payments will be recorded for you on your ba	d, hassle-free and secure way to make regular payments ng payments, you don't have to write checks and your ink statement.	
Payment Start Date:	08/28/22 mm/dd/yy	
Continue		

#### For your <u>first time</u>, create your profile by clicking **Create Profile**.

(If you already have an account, simply log in.)

		View Mobile Site Return to our Home Page
Payments		
a historia	Character South of Life	
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Colorad	o Springe CO 80915	Password:
Colorad	o springs, co 80915	
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Continue		

Follow the instructions and remember to <u>save your password</u> and associated email. It will be needed for making any changes.

If you have forgotten your email address or password, click

Forgot your Email Address or Password?

You will receive an email with instructions.

Log In help	
Email Address:	
Password:	
Log In	
Forgot your Email Address or Password?	

Once logged on, insert your tuition payment under **Tuition Payments** and then choose the **Payment Frequency** and the **Date** you want it to start. (Note: Registration fees can also be paid here.)

		View Mobile Site Return to our Home Page
Payments		Log In 🔤
Shining S 665 Colorado	Stars at Fount of Life 0 Omaha Blvd. 9 Springs, CO 80915	Email Address:
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Payment Start Date:	08/28/22 mm/dd/yy	
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# Click Continue and follow the instructions for setting up your payment.

		view Mobile Site Return to our Home Page
Payments		
Shinir	ig Stars at Fount of Life	Email Address:
	5650 Omaha Blvd.	Password:
Color	ado Springs, CO 80915	
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Payment Start Date:	08/28/22 mm/dd/yy	
Continue		

### To make changes to your account log in, where you will see:

nline Pay	ment					
Add Trans	saction <u>E</u> dit Accou	nt				<u>Return to our Home Page</u>
My Sche	duled Transaction	S				
Date	Fund	Amount	Total	Account # Last 4	Frequency	Action
My Tran	eaction History					
Date Range:	07/28/22 to 08/31/22	2				
Fund:	All Funds	✓ <u>S</u> earch	)			
No payments	s were round for this Date Ri	ange and Fund selection.				)

### To change the amount or frequency, under Action click

To remove an upcoming transaction, under Actionalick Delete

### To change your payment method (bank account or credit card), click Edit Account and follow the instructions.

line Pay	ment				
Add Trans	action <u>E</u> dit Accoun				<u>Return to our Home P</u>
My Sche	duled Transactions	•			
Date	Fund	Amount	Account # Total Last 4	Frequency	Action
					Edit   Delete
Date My Tran	Fund saction History	Amount	Total Last 4	Frequency	Action Edit   Delete
te Range:	07/28/22 to 08/31/22				
Fund:	All Funds	✓ <u>Search</u>			
No payments	were found for this Date Rar	ge and Fund selection.			



### If your email address or your home location changes, click the **Profile** tab where you can update either one.

	Return to our Home
Profile	Password Change
First Name: (required)	Enter Current Password:
Last Name: (required)	Enter New Password:
Address 1: (required)	Re-Enter New Password:
Address 2:	Change
City: (required)	
State / Zip: (required)	
Phone Number:	
Email Address: (required)	
Confirm Email Address: (required)	
Cancel Profile Update	

**Questions? or Problems?** 

Contact Mike Witter at : <u>ukmaw@yahoo.com</u>

or call him at : (719) 660-5758.